



OFFICE OF THE EXAMINATION BRANCH  
MAHATMA GANDHI UNIVERSITY  
NALGONDA-508 254

No.20/MGU /B.Ed./Exams/2015

Dated: 26.02.2015

NOTIFICATION

**B.Ed. SUPPLEMENTARY EXAMINATIONS**

It is hereby notified for the information of all concerned that the *B.Ed. Supplementary Examinations* candidates can appear Theory along with Practical Examination under the Jurisdiction of this University which will be held in the month of **March/April, 2015** The Time-Table will be issued in due course. The schedule for payment of Examination fee and submission of Examination Application forms, duly completed in all respects should be submitted at the Office of the Principals of the concerned College(s).

(a) Last date for payment of examination fee

Without late fee and submission of

Examination forms at the respective Colleges.

**Thursday 12.03.2015**

(b) Last date for payment of examination fee

With a late fee of Rs. 200/- and submission of

Examination application forms at the respective

Colleges

**Monday 16.03.2015**

**Examination Fee Structure:**

(i)	Three or more Papers	Rs. 880=00
(ii)	Upto two (2) Papers	Rs. 550=00
(iii)	Improvement to Each Paper	RS. 550=00
(iv)	Memorandum of Marks Fee	Rs. 60=00

**General Conditions to the Students of Backlog (2013-2014) batch:**

**GENERAL CONDITIONS TO THE PRINCIPALS: -**

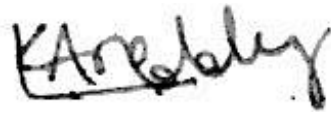
1. The Examination Application Forms (EAF) are to be submitted online through college login. Also, hard copy of the same may be downloaded and submitted to the Examination Branch duly signed by the student and the Principal concerned along with photocopy of qualifying examination (user manual is enclosed). Xerox Copies of Examination Application Forms & photographs will not be considered.
2. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately **WITH OUT LATE FEE FORMS ON 16.03.2015 AND WITH A LATE FEE FORMS ON OR BEFORE 18.03.2015.**

3. The Principals are requested to pay the examination fee for received application forms and **not to pay the fee for un-received application forms**. Any excess fees for un-received application forms is not refundable. **Individual demand drafts submitted by the students will not be accepted.**
4. The Principals are requested to verify and forward all the **ONLINE APPLICATION FORMS** immediately along with the **Name List (Nominal Roll)** in prescribed performa, subject-wise data & fee particulars in duplicate.

*ix) ALL THE PRINCIPALS ARE REQUESTED TO SUBMIT THE PRACTICAL MARKS LISTS ALONG WITH THE EXAMINATION APPLICATION FORMS ONLY. FAILING WHICH THE APPLICATION FORMS WILL NOT BE ACCEPTED.*

**IMPORTANT NOTE:**

5. The Principals are requested to send the fee collected through a DD drawn in favour of **The Registrar Examination Fee Account, MGU, payable at State Bank of Hyderabad, Anneparthi Branch (Bank Code No. 21270).**
6. Nominal Rolls should be generated using the Students Admissions Information Systems (SAIS) that is distributed to the Colleges, submit two soft copies (2 CD's) and two hard copies of nominal rolls to the Controller of Examinations after due verification by the Director, Academic Audit Cell, MGU.
7. The Principals of the Colleges are required to submit the application forms in the Office of the Controller of Examinations after obtaining the Endorsement from the Director, Academic Audit Cell, and MGU. Applications failing which will not be accepted.
8. **A Penal fee of Rs. 5,000/- per day shall be levied if the college fails to submit the Examination Application form[s] within the stipulated date without late fee forms on 18.03.2015**
9. Principals of the colleges are requested to submit the Application forms at the earliest possible date without waiting for the cut off date and furnish the details in the given proformas.



CONTROLLER OF EXAMINATIONS

**Copy for the information and necessary action to:**

1. The Principals of concerned B.Ed Colleges.
2. The Head, Dept. of \_\_\_\_\_
3. The Director, Directorate of Academic Audit, MGU.
4. The SPI. Officer, Infrastructure, MGU.
5. The Finance Officer, MGU
6. The Secretary to Vice-Chancellor, MGU.
7. The P.A. to Registrar. MGU.
8. The Public Relations Officer. MGU.